

Tony Kershaw
Director of Law and Assurance

If calling please ask for:

Clare Jones on 033 022 22526
Email: clare.jones@westsussex.gov.uk

www.westsussex.gov.uk

County Hall
Chichester
West Sussex
PO19 1RQ
Switchboard
Tel no (01243) 777100



27 October 2023

Governance Committee

A meeting of the Committee will be held at **2.15 pm** on **Monday, 6 November 2023** at **County Hall, Chichester PO19 1RQ**.

Tony Kershaw
Director of Law and Assurance

Agenda

1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Minutes of the last meeting of the Committee** (Pages 3 - 8)

The Committee is asked to agree the minutes of the meeting held on 13 September 2023 (cream paper).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

4. **Pension Advisory Board Chairman Recruitment** (Pages 9 - 16)

Report by the Director of Finance and Support Services and the Director of Law and Assurance.

The appointment of the current Pension Advisory Board Independent Chairman expires on 31 May 2024. The Chairman has indicated that he will is not planning on applying for the position again due to retirement. The Committee is therefore asked to consider proposals for recruiting to the chairmanship of the Board.

5. **Minor revisions to the Constitution** (Pages 17 - 20)

Report by the Director of Law and Assurance.

The Committee is asked to consider minor changes to the Constitution in relation to the approval by the Regulation, Audit and Accounts Committee of sections of the Constitution and an update to the terms of reference of the Pension Advisory Board, in the light of item 4.

6. **Appeals Panel Annual Report 2022/23** (Pages 21 - 24)

Report by the Director of Human Resources and Organisational Development and the Director of Law and Assurance.

The Committee is asked to consider the annual report of the Appeals Panel for 2022/23.

7. **Report of the Member Development Group** (Pages 25 - 30)

Report by the Chairman of the Member Development Group.

To receive an update on the member development programme for 2023/24 and on activity undertaken by MDG since the last update to this Committee in June 2023.

8. **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 pm on 5 February 2024 at County Hall, Chichester.

Members are invited to discuss and agree plans for the business of future meetings of the Committee. Planned agenda items include:

- Pay Policy Statement

To all members of the Governance Committee